



**Beta Theta Pi Fraternity  
185<sup>th</sup> General Convention  
July 25 – 28, 2024**

**Frequently Asked Questions**

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## General Information

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### What is General Convention?

Beta Theta Pi's General Convention is the Fraternity's annual reunion where the Beta family cultivates new and old friendships, celebrates individual and chapter achievements, and inspires attendees to continue to live Beta's values. Various general sessions provide enriching educational experiences, while our chapter and alumni association delegates, Fraternity Trustees, Foundation Directors, and General Fraternity House Corporation board members conduct the business of the Fraternity.

### When is Convention?

Beta's 185<sup>th</sup> General Convention will be held July 25 – 28, 2024 in Oxford, OH.

### Where will it be held?

Convention will be held on campus at Miami University, Beta's founding site. Meals will be provided in Miami's dining facilities and most participants will sleep in dorms.

### What is the schedule for Convention?

Every day of Convention includes time for education, celebration, cultivation, building relationships and conducting the business of the Fraternity. Because we're in Oxford, the 185<sup>th</sup> General Convention will include a focus on Beta's ritual and history, including tours of the Administrative Office, notable locations on Miami's campus, and the Alpha Chapter house. An overview schedule is located here: [185<sup>th</sup> General Convention Schedule](#).

### Where can I learn more?

[The Convention site on Beta.org](#) is updated frequently. That should be your one-stop shop for Convention details. Need additional assistance? Email [convention@beta.org](mailto:convention@beta.org) or call the Administrative Office at 800.800.2382 (M – F, 8:30 a.m. – 5 p.m. Eastern).

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## *Convention Planning Checklist*

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- Put Convention dates and registration deadlines on your personal and chapter calendars.
- Let family and work / internship know that you'll be at Beta Convention in Oxford in late July.
- Huddle with other members of your team to confirm who is attending.
- Make an alternate plan for a required attendee who can't come.
  - Example: The VP of Education will be out of the country for the summer. Who is the best person to attend in his place?
- Review the proposed legislation, discuss it with your chapter, exec officers, advisors and house corporation volunteers and come to Convention prepared to vote in the best interests of your chapter, your alumni, your campus community and the General Fraternity.
- Update your chapter budget to include Convention registration fees and travel costs.
- Huddle with your team to coordinate travel to and from Oxford, OH.
- Register yourself.
- Read the periodic updates sent to you from Beta's Administrative Office.

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## *Dates and Deadlines*

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<b>Date</b>	<b>Deadline</b>
April 15	<p>Deadline to submit chapter and individual awards. Learn more about awards here:</p> <ul style="list-style-type: none"> <li>• <a href="#">Awards page</a></li> <li>• <a href="#">Awards FAQs</a></li> <li>• Email <a href="mailto:awards@beta.org">awards@beta.org</a> with questions.</li> </ul>
May 26	<p>Registration deadline for:</p> <ul style="list-style-type: none"> <li>• Collegiate chapter voting delegates</li> <li>• Alumni association voting delegates</li> <li>• General Fraternity Officers (board members)</li> <li>• General Fraternity Officers (district and regional chiefs)</li> </ul> <p>The Code of Beta Theta Pi requires all voting delegates to be registered at least 60 days prior to the General Convention. Anyone registering after the deadline may run into space limitations and additional fees.</p> <p>Certification deadline for alumni associations. To send a voting delegate to Convention, all alumni associations must <a href="#">submit an annual certification</a>. You will need: a) a list of officers, b) current bylaws, c) a list of members, and d) a report of activities from the last year. See Chapter XI, Section 1 of <a href="#">The Code of Beta Theta Pi</a> for details.</p>
June 30	<p>Registration deadline for:</p> <ul style="list-style-type: none"> <li>• VPs of Education</li> <li>• Advisors</li> <li>• General Fraternity Officers not listed above</li> <li>• All other guests</li> </ul>
July 10	Last day to cancel registration without incurring a fee.
July 16 and 17	Legislation committee meetings (via Zoom) for voting delegates and General Fraternity Officers. You'll receive your committee assignment, call dates and pre-work by mid-June.
July 25 - 28	Convention!

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## Who Should Attend Convention?

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### Collegiate Chapters

Collegiate chapters should send:

- Voting delegate (usually the chapter president). If the chapter president is not available to attend, the chapter should designate a qualified replacement to represent the chapter. In addition to legislative sessions, the voting delegate will participate in some general leadership education. Voting delegates will have 1 – 2 legislative committee meetings via Zoom in the weeks leading up to Convention.
  - *It is strongly recommended that the chapter president serve as the voting delegate and that he be available to attend the virtual committee meetings before Convention. While last minute-substitutions are possible, if the voting delegate has not attended the pre-Convention committee meetings it is very difficult to understand the proposed legislation and vote in the best interests of your chapter and the General Fraternity.*
- VP of Education. The VP of education will experience a 2-day Keystone Conference track built around preparing for new member education and building out a comprehensive member education and development program. There will be a customized curriculum for schools that take most of their new members in the winter / spring. If the VP of education is not available to attend, he should designate a qualified replacement to represent his position. Chapters may send more than one officer to this track (for example, the assistant VP).
- Can we send more than just the VP to the Keystone tracks? Yes! We realize that some chapters may want to send an additional officer or the assistant VP to the Keystone track. See the “VPs of Education” section for more details.

### Other Collegians

Collegians other than the positions listed above are welcome to attend Convention. However, there will not be a specific educational track just for them. Collegians-at-large will attend meals and general sessions and are welcome to enjoy Oxford outside of that time.

### Chapter Advisors

Advisors are welcome to attend Convention. However, this year there is not a separate educational track just for them. Advisors who attend will be tracked with the VP of Education. Therefore, we **recommend sending the Member Education Advisor** (or someone to substitute for that role).

### Alumni Associations

Chapter-based and geographic alumni associations should send a voting delegate. In addition to legislative sessions, the voting delegate will participate in some general alumni association education. Voting delegates will have 1 – 2 legislative committee meetings via Zoom in the weeks leading up to Convention. Additional members of your alumni association are welcome to attend and should register as alumni-at-large.

### General Fraternity Officers

There are many roles for General Fraternity Officers at Convention:

- Board members: Trustees, Foundation Directors and General Fraternity House Corporation board members will have meetings and participate in general sessions and legislation.
- District and regional chiefs: These GFOs will have a brief Leadership Summit session and then participate in general sessions and legislation.

- All other GFOs: Are welcome to come for some or all of Convention. Your experience will vary based on your role. Review the [Convention schedule](#) and contact [convention@beta.org](mailto:convention@beta.org) with specific questions.

### **House Corporation Board Members**

While there is no Housing Summit planned for house corporation volunteers at the 185<sup>th</sup> General Convention, all volunteers and alumni are welcome to attend. A Housing Summit will take place virtually during the summer.

### **Alumni and Guests**

Alumni and guests are welcome to attend Convention. They will attend meals and general sessions and are welcome to enjoy Oxford outside of that time. Review the [Convention schedule](#) and contact [convention@beta.org](mailto:convention@beta.org) with questions about individual events. There is not a special program for spouses or families (but if you'd like to help organize those events, please contact [convention@beta.org](mailto:convention@beta.org)).

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## *The Business of the Fraternity: Legislative Proposals*

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One purpose of General Convention is to conduct the business of the fraternity. Legislative proposals submitted for the 185<sup>th</sup> General Convention are linked below.

Legislative proposals were sent via email on April 1 to all collegiate and alumni chapter leaders, some advisors, and General Fraternity Officers. You can access the proposals here: <https://www.beta.org/legislation>

Additionally, the voting delegates will undertake:

- Review of the chartering applications for some of Beta's chapters,
- Review of the current standing and operations for Beta's newest chapters and chapters whose charters are on a special status,
- Review of proposed changes to The Code of Beta Theta Pi,
- Election of alumni members to the Fraternity's Board of Trustees, and
- Participation in strategic conversations that will help shape the course of the Fraternity.

Voting delegates should review these proposals, discuss them with your members, and arrive at Convention prepared to make important decisions that will impact our Great and Good Fraternity now and into the future. To aid in your understanding and preparation, our Administrative Office staff will convene opportunities for delegates to engage virtually prior to our arrival at Convention.

Delegates also will be provided committee assignments and pertinent background materials in advance. To effectively discuss and consider some legislative proposals, some committees will be convened virtually in advance of our time together. Given the importance of this work, we encourage timely registration by all delegates once registration is open.

If you have any questions about the proposed business items, please contact our Convention Legislation team at [CNVLegislation@beta.org](mailto:CNVLegislation@beta.org).

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## *How to Register*

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### **How do I register?**

Everyone attending Convention must register via [Beta's Convention website](#). If you need assistance, please email [convention@beta.org](mailto:convention@beta.org) or call the Administrative Office at 800.800.2382 (M – F, 8:30 a.m. – 5 p.m. Eastern).

### **What does my registration include?**

Your registration fee includes meals and general meeting costs. For some registration types, the fee also includes sleeping accommodations. All the details are spelled out under each registration type.

### **What if I have special needs or dietary restrictions?**

The registration process includes questions about dietary restrictions and any needed accommodations. Our meals will be served in one of Miami University's dining halls and several food choices will be available for each meal.

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## Travel and Transportation

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### Who makes my travel arrangements?

You do! Each attendee is responsible for getting themselves to Oxford, Ohio. We encourage you to collaborate and plan with other chapter members and volunteers who are coming (and maybe even other local Beta chapter leaders). **You will need your arrival and departure dates to register for Convention**, so please plan your travel before registering.

### Who pays for my travel?

Most guests will pay out-of-pocket when they plan and book their travel. Depending on your role / registration type, you may be eligible for reimbursement for some or all of your travel. See your individual registration type for.

### When should I arrive?

All attendees should arrive no later than Thursday, July 25, 2024. **Convention starts at 4 pm Eastern**. You may need to arrive earlier based on your specific role.

### When should I plan to depart?

Convention officially ends after Saturday night's celebration. You can plan to depart any time on Sunday, July 28. Guests playing in the Dragon Classic Golf Tournament on Sunday morning should schedule a flight for 4 pm or later.

### What airport should I fly into?

Oxford, Ohio is about 50 miles from two airports:

- CVG: Cincinnati. This is the larger of the two airports.
- DAY: Dayton

### Time Zone

Oxford is in the Eastern time zone. All start and end times in this document and in the Convention schedule are in Eastern time.

### How do I get from the airport to the Convention site and back?

Beta will provide a limited number of shuttles from both airports on arrival days (Wednesday and Thursday) and departure day (Sunday). When you register for Convention, please indicate your interest in airport transportation; we'll be in touch in early July to ask for more details about your flight times. We may not be able to provide shuttles at times that meet everyone's needs. Here is additional information about transportation options:

- [CVG / Cincinnati Airport Transportation Information](#)
- [DAY / Dayton Airport Transportation Information](#)

### I'm driving. Is there parking?

Yes. There is plenty of free parking available on Miami's campus. You'll get details about where to park and how to register your car prior to Convention.

### When arranging your travel. . . .

For your arrival, allow for time to travel from the airport (at least 1 hour), check in to your room, check into Beta Convention, grab a snack and get settled before your first event.

### Getting around Miami University and Oxford

Beta will have a limited number of golf carts and small shuttles to assist folks getting around Miami's campus. Most Convention locations are within a 7-minute walk; if you think you'll need transportation assistance please indicate that when you register.

Beta is not providing transportation from off-campus hotels to the Convention site. Folks choosing to stay elsewhere in Oxford are responsible for their own transport (most places in Oxford, including off-site hotels, are within a 20-minute walk).

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## *Sleeping Accommodations*

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### **Where is Convention?**

Convention will be held on the campus of Miami University and in other locations around Oxford, Ohio.

[Map link for Oxford, OH](#)

[City of Oxford info site](#)

[Miami University campus map](#)

### **Where will we sleep?**

All collegians will stay in the dorms at Miami University. The room includes twin beds, dresser, mini fridge and closet. Bathrooms are shared. Pillows, linens and towels are provided (but if you're particular we recommend packing your own).

For alumni and volunteers, there are a limited number of hotel rooms blocked at the Marcum Conference Center, which are available on a first-come, first-served basis. When you register for Convention you will indicate whether you want to stay in the dorms or make your own hotel arrangements.

### **Who is my roommate?**

Collegians will be paired with a roommate. Beta's Convention planning team will assign roommates so that you're sharing with someone:

- From your chapter.
- From your track or program.
- Of the same gender.

Alumni and volunteers staying the dorms will be placed in a single (no roommate).

When you register for Convention there is a place where you can provide notes for the Convention planning team with your roommate preferences.

Guests who need special accommodations for their sleeping rooms should indicate that when they register.

### **Alumni-at-Large and Guests**

Alumni-at-large and guests must arrange their own sleeping accommodations. Here are your options:

- Book a room in Beta's block at the Marcum Conference Center.
- Find accommodations elsewhere in Oxford. The [Enjoy Oxford website](#) lists many options.
- We are not offering dorm options for alumni-at-large and guests.

### **Marcum Conference Center Details**

The Marcum Hotel and Conference Center is located on Miami's campus and includes hotel-style sleeping rooms. Beta has a room block with a limited number of hotel rooms available, first-come, first-served:

- Weekday rate: \$120 / night, plus tax (Wednesday and Thursday)
- Weekend rate: \$215 / night, plus tax (Friday and Saturday)

To reserve a room please call 513-529-6911 and mention that you are with the Beta Theta Pi Convention (sorry, no online booking available).

[Marcum Conference Center website](#)

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## *Excursions and Special Events*

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The 185<sup>th</sup> General Convention is filled with fun excursions and special events!

<b>When?</b>	<b>What?</b>	<b>Who?</b>
Friday, July 26	<p><b>History and Heritage Tours</b>            Tour the sites that are part of Beta’s founding and history! Includes tours of the Administrative Office and the Alpha Chapter house.</p>	All guests. Included in registration fee.
Saturday, July 27	<p><b>Beta Foundation Donor Appreciation Event</b>            Mix-n-mingle with other supporters of the Beta Foundation and learn how your dollars are making a difference in the lives of Betas across the Broad Domain.</p>	Invitation only. Contact <a href="#">Aaron Selby</a> at the Administrative Office with questions.
Sunday, July 28	<p><b>Dragon Classic Golf Tournament</b>            Get your golf on! Join Brothers and Friends of Beta for the Dragon Classic Golf Tournament. We are excited to host golfers of all skill levels for a four-person best ball scramble. Includes lunch and golf swag bag. Arrangements will be made for travel to airports in early afternoon.            Stay tuned for more details!            Questions? Contact <a href="#">John Reineke</a> at the Administrative Office.</p>	All guests are invited to play. Cost = \$99

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## Collegiate Chapter Delegates

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Item	Price	Notes
Arrival day and time		Thursday, July 25. Your first event is the Convention Kickoff General Session at 4 pm Eastern. We recommend arriving in Oxford no later than 2 pm so you can get settled in. If flying, we recommend a flight that arrives no later than 1 pm.
Registration Fee	\$749	Billed to your chapter on the March chapter financial statement. This fee is not refundable, even if the chapter does not send a voting delegate. Includes all meals and snacks, shared dorm room, general sessions, tours and meeting supplies. <b>Registration deadline is May 26.</b>
Meals	Included in fee	Meals provided Thursday – Sunday. Most meals will be eaten in the Miami University dining facilities.
Sleeping Accommodations	Included in fee	Will be sleeping in the Miami University dorms with a roommate.
Meeting Supplies	Included in fee	
Travel to Oxford	On your own	Delegates are responsible for making their own travel arrangements. Per The Code of Beta Theta Pi, collegiate chapter delegates are reimbursed for 9 cents / mile, as measured from their home address to the Convention location. Checks will be given to eligible delegates during the final legislation session on Saturday. Chapters should budget for additional travel expenses not covered by the stipend.
Transportation from CVG or DAY airports	Included in fee	Beta will arrange a limited number of shuttles from CVG and DAY for both arrival and departure. If you are flying, please indicate that during your registration. In early July you'll receive a travel survey so that we can time the shuttles correctly. A rideshare will cost about \$75 one way.
Additional costs to consider		Remember to budget for: <ul style="list-style-type: none"> <li>• Travel to and parking at your local airport</li> <li>• Snacks while traveling</li> <li>• Extra money for free time in Oxford</li> </ul> Parking on Miami's campus is free (but you must register your car to get an authorized parking pass). Details about parking passes will be sent in July.

## VPs of Education Keystone Track

Item	Price	Notes
Arrival day and time		Thursday, July 25. Your first event is the Convention Kickoff General Session at 4 pm Eastern. We recommend arriving in Oxford no later than 2 pm so you can get settled in. If flying, we recommend a flight that arrives no later than 1 pm.
Registration Fee	\$300	All collegiate chapters were billed this amount on their chapter financial statement in the spring. This fee is not refundable, even if the chapter does not send a VP. Includes all meals and snacks, shared dorm room, general sessions, tours and meeting supplies. Chapters that send additional Keystone participants will be charged \$300 on their August chapter financial statement. <b>Registration deadline is June 30.</b>
Meals	Included in fee	Meals provided Thursday – Sunday. Most meals will be eaten in the Miami University dining facilities.
Sleeping Accommodations	Included in fee	Will be sleeping in the Miami University dorms with a roommate.
Meeting Supplies	Included in fee	
Travel to Oxford	On your own	Chapters should budget and pay for travel to and from Oxford. VPs are responsible for making their own travel arrangements. Chapters experiencing severe financial hardship should contact their Administrative Office point of contact to discuss their needs; some financial assistance for travel is available.
Transportation from CVG or DAY airports	Included in fee	Beta will arrange a limited number of shuttles from CVG and DAY for both arrival and departure. If you are flying, please indicate that during your registration. In early July you'll receive a travel survey so that we can time the shuttles correctly. A rideshare will cost about \$75 one way.
Additional costs to consider		Remember to budget for: <ul style="list-style-type: none"> <li>• Travel to and parking at your local airport</li> <li>• Snacks while traveling</li> <li>• Extra money for free time in Oxford</li> </ul> Parking on Miami's campus is free (but you must register your car to get an authorized parking pass). Details about parking passes will be sent in July.

## Collegians-At-Large

Item	Price	Notes
Arrival day and time		Thursday, July 25. Your first event is the Convention Kickoff General Session at 4 pm Eastern. We recommend arriving in Oxford no later than 2 pm so you can get settled in. If flying, we recommend a flight that arrives no later than 1 pm.
Registration Fee	\$850	Paid online by individual attendees when they register. Includes all meals and snacks, shared dorm room, general sessions, tours and meeting supplies. <b>Registration deadline is June 30.</b>
Meals	Included in fee	Meals provided Thursday – Sunday. Most meals will be eaten in the Miami University dining facilities.
Sleeping Accommodations	Included in fee	Will be sleeping in the Miami University dorms with a roommate.
Meeting Supplies	Included in fee	
Travel to Oxford	On your own	Guests are responsible for planning and paying for their own travel.
Transportation from CVG or DAY airports	Included in fee	Beta will arrange a limited number of shuttles from CVG and DAY for both arrival and departure. If you are flying, please indicate that during your registration. In early July you'll receive a travel survey so that we can time the shuttles correctly. A rideshare will cost about \$75 one way.
Additional costs to consider		Remember to budget for: <ul style="list-style-type: none"> <li>• Travel to and parking at your local airport</li> <li>• Snacks while traveling</li> <li>• Extra money for free time in Oxford</li> </ul> Parking on Miami's campus is free (but you must register your car to get an authorized parking pass). Details about parking passes will be sent in July.
Notes		There is no custom educational track for collegians-at-large. They will participate in meals, general sessions, tours and celebrations. While other guests are in educational tracks and legislation, collegians-at-large are welcome to enjoy Oxford and invest in brotherhood time.

## Chapter Advisors

Item	Price	Notes
Arrival day and time		Thursday, July 25. Your first event is the Convention Kickoff General Session at 4 pm Eastern. We recommend arriving in Oxford no later than 2 pm so you can get settled in. If flying, we recommend a flight that arrives no later than 1 pm.
Registration Fee	\$425	Paid online by individual attendees when they register. Includes all meals and snacks, general sessions, tours and meeting supplies. <b>Registration deadline is June 30.</b>
Meals	Included in fee	Meals provided Thursday – Sunday. Most meals will be eaten in the Miami University dining facilities.
Sleeping Accommodations	On your own	Advisors choose: <ul style="list-style-type: none"> <li>• Sleep in a Miami University dorm room (no roommate): \$50 total, paid online when you register for Convention. Use coupon code CNV185VOLHOUSE to receive the discounted housing price.</li> <li>• Stay at the Marcum Conference Center, where Beta has a room block with a limited number of hotel rooms available, first-come, first-served: <ul style="list-style-type: none"> <li>○ Weekday rate: \$120 / night, plus tax</li> <li>○ Weekend rate: \$215 / night, plus tax</li> <li>○ To reserve a room please call 513-529-6911 and mention that you are with the Beta Theta Pi Convention (sorry, no online booking available).</li> <li>○ <a href="#">Marcum Conference Center website</a></li> </ul> </li> <li>• Find your own sleeping accommodations elsewhere in Oxford.</li> </ul>
Meeting Supplies	Included in fee	
Travel to Oxford	On your own	Advisors are responsible for planning and paying for their own travel. They may request reimbursement for travel up to \$250. To request reimbursement, use the <a href="#">Volunteer Expense Report</a> . Completed expense reports should be emailed, along with copies of receipts, to <a href="mailto:convention@beta.org">convention@beta.org</a> .
Transportation from CVG or DAY airports	Included in fee	Beta will arrange a limited number of shuttles from CVG and DAY for both arrival and departure. If you are flying, please indicate that during your registration. In early July you'll receive a travel survey so that we can time the shuttles correctly. A rideshare will cost about \$75 one way.
Additional costs to consider		Remember to budget for: <ul style="list-style-type: none"> <li>• Travel to and parking at your local airport</li> <li>• Snacks while traveling</li> <li>• Extra money for free time in Oxford</li> </ul> Parking on Miami's campus is free (but you must register your car to get an authorized parking pass). Details about parking passes will be sent in July.
Notes		There is no custom educational track for advisors. They will partner with the VP of Education and participate in his Keystone educational track.

## Alumni Association Voting Delegates

Item	Price	Notes
Arrival day and time		Thursday, July 25. Your first event is the Convention Kickoff General Session at 4 pm Eastern. We recommend arriving in Oxford no later than 2 pm so you can get settled in. If flying, we recommend a flight that arrives no later than 1 pm.
Registration Fee	\$500	Paid online by individual attendees when they register. Includes all meals and snacks, general sessions, tours and meeting supplies. <b>Registration deadline is May 26.</b>
Annual Certification	On your own	Submitted online by alumni associations annually; <a href="#">submit certification here</a> . Required for representation at Convention and to be eligible to vote. <b>Certification deadline is May 26.</b>
Meals	Included in fee	Meals provided Thursday – Sunday. Most meals will be eaten in the Miami University dining facilities.
Sleeping Accommodations	On your own	Alumni association delegates choose: <ul style="list-style-type: none"> <li>• Sleep in a Miami University dorm room (no roommate): \$250 total, paid online when you register for Convention.</li> <li>• Stay at the Marcum Conference Center, where Beta has a room block with a limited number of hotel rooms available, first-come, first-served: <ul style="list-style-type: none"> <li>○ Weekday rate: \$120 / night, plus tax</li> <li>○ Weekend rate: \$215 / night, plus tax</li> <li>○ To reserve a room please call 513-529-6911 and mention that you are with the Beta Theta Pi Convention (sorry, no online booking available).</li> <li>○ <a href="#">Marcum Conference Center website</a></li> </ul> </li> <li>• Find your own sleeping accommodations elsewhere in Oxford.</li> </ul>
Meeting Supplies	Included in fee	
Travel to Oxford	On your own	Alumni association delegates are responsible for planning and paying for their own travel. Alumni association delegates experiencing financial hardship should contact <a href="#">Zane Carlson</a> at the Administrative Office to discuss their needs; some financial assistance for travel may be available.
Transportation from CVG or DAY airports	Included in fee	Beta will arrange a limited number of shuttles from CVG and DAY for both arrival and departure. If you are flying, please indicate that during your registration. In early July you'll receive a travel survey so that we can time the shuttles correctly. A rideshare will cost about \$75 one way.
Additional costs to consider		Remember to budget for: <ul style="list-style-type: none"> <li>• Travel to and parking at your local airport</li> <li>• Snacks while traveling</li> <li>• Extra money for free time in Oxford</li> </ul> Parking on Miami's campus is free (but you must register your car to get an authorized parking pass). Details about parking passes will be sent in July.

## General Fraternity Officers: District and Regional Chiefs

Item	Price	Notes
Arrival day and time		Thursday, July 25. Your first event is the Convention Kickoff General Session at 4 pm Eastern. We recommend arriving in Oxford no later than 2 pm so you can get settled in. If flying, we recommend a flight that arrives no later than 1 pm.
Registration Fee	\$425	Paid online by individual attendees when they register. Includes all meals and snacks, general sessions, tours and meeting supplies. <b>Registration deadline is May 26.</b>
Meals	Included in fee	Meals provided Thursday – Sunday. Most meals will be eaten in the Miami University dining facilities.
Sleeping Accommodations	On your own	District and regional chiefs choose: <ul style="list-style-type: none"> <li>• Sleep in a Miami University dorm room (no roommate): \$50 total, paid online when you register for Convention. Use coupon code CNV185VOLHOUSE to receive the discounted housing price.</li> <li>• Stay at the Marcum Conference Center, where Beta has a room block with a limited number of hotel rooms available, first-come, first-served: <ul style="list-style-type: none"> <li>○ Weekday rate: \$120 / night, plus tax</li> <li>○ Weekend rate: \$215 / night, plus tax</li> <li>○ To reserve a room please call 513-529-6911 and mention that you are with the Beta Theta Pi Convention (sorry, no online booking available).</li> <li>○ <a href="#">Marcum Conference Center website</a></li> </ul> </li> <li>• Find your own sleeping accommodations elsewhere in Oxford.</li> </ul>
Meeting Supplies	Included in fee	
Travel to Oxford	On your own	District and regional chiefs are responsible for planning and paying for their own travel. They may request reimbursement for travel up to \$250. To request reimbursement, use the <a href="#">Volunteer Expense Report</a> . Completed expense reports should be emailed, along with copies of receipts, to <a href="mailto:convention@beta.org">convention@beta.org</a> .
Transportation from CVG or DAY airports	Included in fee	Beta will arrange a limited number of shuttles from CVG and DAY for both arrival and departure. If you are flying, please indicate that during your registration. In early July you'll receive a travel survey so that we can time the shuttles correctly. A rideshare will cost about \$75 one way.
Additional costs to consider		Remember to budget for: <ul style="list-style-type: none"> <li>• Travel to and parking at your local airport</li> <li>• Snacks while traveling</li> <li>• Extra money for free time in Oxford</li> </ul> Parking on Miami's campus is free (but you must register your car to get an authorized parking pass). Details about parking passes will be sent in July.

## General Fraternity Officers: Board Members and Candidates

Item	Price	Notes
Arrival day and time		<p><b>Board of Trustees:</b> Arrive any time on Wednesday, July 24. Your first event is a Trustees meeting at 8 am on Thursday.</p> <p><b>Foundation Board of Directors:</b> Arrive by early afternoon on Thursday, July 25. Your first event is at 2 pm.</p> <p><b>General Fraternity House Corporation Board:</b> Arrive by 12 pm on Thursday, July 25. Your first event is at 1 pm.</p> <p>Board candidates and guests should contact their Administrative Office staff liaison for recommended arrival times.</p>
Registration Fee	\$500	<p>Paid online by individual attendees when they register.</p> <p>Includes all meals and snacks, general sessions, tours and meeting supplies.</p> <p><b>Registration deadline is May 26.</b></p>
Meals	Included in fee	<p>Meals provided Thursday – Sunday.</p> <p>Most meals will be eaten in the Miami University dining facilities.</p>
Sleeping Accommodations	On your own	<p>Board members choose:</p> <ul style="list-style-type: none"> <li>• Sleep in a Miami University dorm room (no roommate): \$250 total, paid online when you register for Convention.</li> <li>• Stay at the Marcum Conference Center, where Beta has a room block with a limited number of hotel rooms available, first-come, first-served: <ul style="list-style-type: none"> <li>○ Weekday rate: \$120 / night, plus tax</li> <li>○ Weekend rate: \$215 / night, plus tax</li> <li>○ To reserve a room please call 513-529-6911 and mention that you are with the Beta Theta Pi Convention (sorry, no online booking available).</li> <li>○ <a href="#">Marcum Conference Center website</a></li> </ul> </li> <li>• Find your own sleeping accommodations elsewhere in Oxford.</li> </ul>
Meeting Supplies	Included in fee	
Travel to Oxford	On your own	<p>Board members are responsible for planning and paying for their own travel. They may request reimbursement for travel up to \$250.</p> <p>To request reimbursement, use the <a href="#">Volunteer Expense Report</a>. Completed expense reports should be emailed, along with copies of receipts, to <a href="mailto:convention@beta.org">convention@beta.org</a>.</p>
Transportation from CVG or DAY airports	Included in fee	<p>Beta will arrange a limited number of shuttles from CVG and DAY for both arrival and departure. If you are flying, please indicate that during your registration. In early July you'll receive a travel survey so that we can time the shuttles correctly.</p> <p>A rideshare will cost about \$75 one way.</p>
Additional costs to consider		<p>Remember to budget for:</p> <ul style="list-style-type: none"> <li>• Travel to and parking at your local airport</li> <li>• Snacks while traveling</li> <li>• Extra money for free time in Oxford</li> </ul> <p>Parking on Miami's campus is free (but you must register your car to get an authorized parking pass). Details about parking passes will be sent in July.</p>

## General Fraternity Officers: All Other

Item	Price	Notes
Arrival day and time		Thursday, July 25. Your first event is the Convention Kickoff General Session at 4 pm Eastern. We recommend arriving in Oxford no later than 2 pm so you can get settled in. If flying, we recommend a flight that arrives no later than 1 pm.
Registration Fee	\$500	Paid online by individual attendees when they register. Includes all meals and snacks, general sessions, tours and meeting supplies. <b>Registration deadline is June 30.</b>
Meals	Included in fee	Meals provided Thursday – Sunday. Most meals will be eaten in the Miami University dining facilities.
Sleeping Accommodations	On your own	GFOs choose: <ul style="list-style-type: none"> <li>• Sleep in a Miami University dorm room (no roommate): \$250 total, paid online when you register for Convention.</li> <li>• Stay at the Marcum Conference Center, where Beta has a room block with a limited number of hotel rooms available, first-come, first-served: <ul style="list-style-type: none"> <li>○ Weekday rate: \$120 / night, plus tax</li> <li>○ Weekend rate: \$215 / night, plus tax</li> <li>○ To reserve a room please call 513-529-6911 and mention that you are with the Beta Theta Pi Convention (sorry, no online booking available).</li> <li>○ <a href="#">Marcum Conference Center website</a></li> </ul> </li> <li>• Find your own sleeping accommodations elsewhere in Oxford.</li> </ul>
Meeting Supplies	Included in fee	
Travel to Oxford	On your own	GFOs are responsible for planning and paying for their own travel. They may request reimbursement for travel up to \$250. To request reimbursement, use the <a href="#">Volunteer Expense Report</a> . Completed expense reports should be emailed, along with copies of receipts, to <a href="mailto:convention@beta.org">convention@beta.org</a> .
Transportation from CVG or DAY airports	Included in fee	Beta will arrange a limited number of shuttles from CVG and DAY for both arrival and departure. If you are flying, please indicate that during your registration. In early July you'll receive a travel survey so that we can time the shuttles correctly. A rideshare will cost about \$75 one way.
Additional costs to consider		Remember to budget for: <ul style="list-style-type: none"> <li>• Travel to and parking at your local airport</li> <li>• Snacks while traveling</li> <li>• Extra money for free time in Oxford</li> </ul> Parking on Miami's campus is free (but you must register your car to get an authorized parking pass). Details about parking passes will be sent in July.

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## Collegiate Commissioners

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Item	Price	Notes
Arrival day and time		<p><b>Board of Trustees:</b> Arrive any time on Wednesday, July 24. Your first event is a Trustees meeting at 8 am on Thursday.</p> <p><b>Foundation Board of Directors:</b> Arrive by early afternoon on Thursday, July 25. Your first event is at 2 pm.</p> <p><b>General Fraternity House Corporation Board:</b> Arrive by 12 pm on Thursday, July 25. Your first event is at 1 pm.</p> <p>Collegiate Commissioners should triple-check arrival times with their Administrative Office staff liaison before making travel arrangements.</p>
Registration Fee	No fee	<p>Collegiate Commissioners will receive a coupon code to zero out their registration fees. Contact <a href="mailto:convention@beta.org">convention@beta.org</a> with questions.</p> <p><b>Registration deadline is May 26.</b></p>
Meals	Included in fee	<p>Meals provided Thursday – Sunday.</p> <p>Most meals will be eaten in the Miami University dining facilities.</p>
Sleeping Accommodations	Included in fee	<p>Will be sleeping in the Miami University dorms with a roommate.</p>
Meeting Supplies	Included in fee	
Travel to Oxford	Paid by Beta	<p>Collegiate Commissioners should triple-check arrival times with their Administrative Office staff liaison before making travel arrangements.</p> <p>To request reimbursement, use the <a href="#">Volunteer Expense Report</a>. Completed expense reports should be emailed, along with copies of receipts, to <a href="mailto:convention@beta.org">convention@beta.org</a>.</p>
Transportation from CVG or DAY airports	Included in fee	<p>Beta will arrange a limited number of shuttles from CVG and DAY for both arrival and departure. If you are flying, please indicate that during your registration. In early July you'll receive a travel survey so that we can time the shuttles correctly.</p> <p>A rideshare will cost about \$75 one way.</p>

## Alumni-At-Large and Guests: Full Time

Item	Price	Notes
Arrival day and time		Thursday, July 25. Your first event is the Convention Kickoff General Session at 4 pm Eastern. We recommend arriving in Oxford no later than 2 pm so you can get settled in. If flying, we recommend a flight that arrives no later than 1 pm.
Registration Fee	\$650	Paid online by individual attendees when they register. Includes all meals and snacks, general sessions, tours and meeting supplies. <b>Registration deadline is June 30.</b>
Meals	Included in fee	Meals provided Thursday – Sunday. Most meals will be eaten in the Miami University dining facilities.
Sleeping Accommodations	On your own	Alumni-at-large and guests choose: <ul style="list-style-type: none"> <li>• Stay at the Marcum Conference Center, where Beta has a room block with a limited number of hotel rooms available, first-come, first-served: <ul style="list-style-type: none"> <li>○ Weekday rate: \$120 / night, plus tax</li> <li>○ Weekend rate: \$215 / night, plus tax</li> <li>○ To reserve a room please call 513-529-6911 and mention that you are with the Beta Theta Pi Convention (sorry, no online booking available).</li> <li>○ <a href="#">Marcum Conference Center website</a></li> </ul> </li> <li>• Find your own sleeping accommodations elsewhere in Oxford.</li> </ul>
Meeting Supplies	Included in fee	
Travel to Oxford	On your own	Alumni-at-large and guests are responsible for planning and paying for their own travel.
Transportation from CVG or DAY airports	Included in fee	Beta will arrange a limited number of shuttles from CVG and DAY for both arrival and departure. If you are flying, please indicate that during your registration. In early July you'll receive a travel survey so that we can time the shuttles correctly. A rideshare will cost about \$75 one way. Parking on Miami's campus is free (but you must register your car to get an authorized parking pass). Details about parking passes will be sent in July.
Registering Guests		Every Convention guest must be registered separately. The registration system allows alumni to "register someone else" and create a registration for a guest who does not have a MyBeta profile. See the "Special Instructions for Registering a Guest" section.
Notes		There is no custom program or track for alumni-at-large or guests. They will participate in meals, general sessions, tours and celebrations. While other Convention attendees are in educational tracks and legislation, alumni-at-large and guests are welcome to enjoy Oxford and invest in brotherhood time.

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## Alumni-At-Large and Guests: Saturday Only

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Item	Price	Notes
Arrival day and time		<p>Saturday, July 27</p> <p>See details in the <a href="#">Convention schedule</a>. We recommend that guests arrive no later than 3 pm. They will enjoy the following events:</p> <ul style="list-style-type: none"> <li>• Closing General Session and Awards Presentation</li> <li>• Celebration Barbecue</li> <li>• Brotherhood Celebration in Uptown Oxford</li> </ul> <p>In addition, the Beta Foundation is planning a donor recognition event on Saturday evening (invitation only).</p>
Registration Fee	\$100	<p>Paid online by individual attendees when they register.</p> <p><b>Registration deadline is June 30.</b></p>
Sleeping Accommodations	On your own	<p>Alumni-at-large and guests choose:</p> <ul style="list-style-type: none"> <li>• Stay at the Marcum Conference Center, where Beta has a room block with a limited number of hotel rooms available, first-come, first-served: <ul style="list-style-type: none"> <li>○ Weekday rate: \$120 / night, plus tax</li> <li>○ Weekend rate: \$215 / night, plus tax</li> <li>○ To reserve a room please call 513-529-6911 and mention that you are with the Beta Theta Pi Convention (sorry, no online booking available).</li> <li>○ <a href="#">Marcum Conference Center website</a></li> </ul> </li> <li>• Find your own sleeping accommodations elsewhere in Oxford.</li> </ul>
Travel to Oxford	On your own	<p>Alumni-at-large and guests are responsible for planning and paying for their own travel.</p> <p>Parking on Miami’s campus is free (but you must register your car to get an authorized parking pass). Details about parking passes will be sent in July.</p>
Registering Guests		<p>Every Convention guest must be registered separately. The registration system allows alumni to “register someone else” and create a registration for a guest who does not have a MyBeta profile.</p> <p>See the “Special Instructions for Registering a Guest” section.</p>

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## Facilitators, Award Winners, Interns and Special Guests

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Item	Price	Notes
Arrival day and time		Individuals should work with their Administrative Office staff liaison to determine arrival and departure days and times.
Registration Fee	Varies	Paid online by individual attendees when they register. Some guests will receive a coupon code to zero out any registration fees. <b>Registration deadline is June 30.</b>
Sleeping Accommodations	Varies	Individuals should work with their Administrative Office staff liaison to determine arrival and departure days and times. Guests will stay in one of two locations: <ul style="list-style-type: none"> <li>• Miami University dorm room</li> <li>• <a href="#">Marcum Conference Center</a></li> </ul>
Travel to Oxford	Varies	Individuals should work with their Administrative Office staff liaison to arrange travel. Some or all your travel expenses may be covered. To request reimbursement, use the <a href="#">Volunteer Expense Report</a> . Completed expense reports should be emailed, along with copies of receipts, to <a href="mailto:convention@beta.org">convention@beta.org</a> .
Transportation from CVG or DAY airports	Included	Beta will arrange a limited number of shuttles from CVG and DAY for both arrival and departure. If you are flying, please indicate that during your registration. In early July you'll receive a travel survey so that we can time the shuttles correctly. A rideshare will cost about \$75 one way. Parking on Miami's campus is free (but you must register your car to get an authorized parking pass). Details about parking passes will be sent in July.

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## *Cancellations and Changes*

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### **Changes**

- **Until June 30**, guests can log into their Convention registration record via MyBeta to make changes to events, arrival and departure dates, need for Sunday airport transportation and other details.
- Some changes (for instance, if you registered in the wrong category) cannot be made online. To change registration type or educational track, email [convention@beta.org](mailto:convention@beta.org) or call the Administrative Office at 800.800.2382 (M – F, 8:30 a.m. – 5 p.m. Eastern).
- After June 30, changes may be made by emailing [convention@beta.org](mailto:convention@beta.org) or calling the Administrative Office at 800.800.2382 (M – F, 8:30 a.m. – 5 p.m. Eastern). Depending on the timing and the type of change, we may not be able to accommodate your request.

### **Substitutions**

- Until June 30, substitutions (swapping one person for another) will be accepted with no additional costs.
- To substitute someone:
  - The OLD attendee (not coming to Convention) must cancel their registration by emailing [convention@beta.org](mailto:convention@beta.org) or calling the Administrative Office at 800.800.2382 (M – F, 8:30 a.m. – 5 p.m. Eastern). Please include as much detail as possible (name, chapter, position, cell number).
  - The NEW attendee should register themselves via [Beta's Convention website](#).
- Substitutions after June 30 may be possible. Email [convention@beta.org](mailto:convention@beta.org) or call the Administrative Office at 800.800.2382 (M – F, 8:30 a.m. – 5 p.m. Eastern). The Convention team may not be able to accommodate special meal and hotel requests.

### **Cancellations until July 10**

- Cancellations will be accepted with no additional costs.
- Guests cannot cancel their registration on the website.
- Cancellations must be made by emailing [convention@beta.org](mailto:convention@beta.org) or calling the Administrative Office at 800.800.2382 (M – F, 8:30 a.m. – 5 p.m. Eastern).

### **Cancellations between July 10 and July 19**

- Cancellations for full-time registrations will incur a \$100 fee.
- Cancellation fees for all collegians will be charged to the chapter on the August chapter financial statement.
- Cancellations must be made by emailing [convention@beta.org](mailto:convention@beta.org) or calling the Administrative Office at 800.800.2382 (M – F, 8:30 a.m. – 5 p.m. Eastern).
- There are no cancellation fees for the “Saturday only” registration type.

### **No-Show Fee**

- Full-time registrants who are “no shows” for Convention will incur a \$250 fee.
- Cancellation fees for all collegians will be charged to the chapter on the August chapter financial statement.
- There are no no-show fees for the “Saturday only” registration type.

If Convention is cancelled for any reason, or if your chapter is unable to send representatives due to national or local travel guidance or emergencies, you will receive a refund and you will not incur cancellation or no-show fees.

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## *Safety Protocols*

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The fraternity is monitoring safety protocols across North America and in the greater Oxford area. In all cases, we will follow recommendations from federal, state and local experts and hotel policies.

### **COVID Vaccination Requirements**

Beta is not requiring proof of COVID vaccination to attend Convention. Guests should take precautions to protect their health and the safety of other Convention guests.

### **Virtual Participation**

At this time, we do not plan to provide a virtual option for any Convention events. If you have special circumstances related to your in-person participation, please contact our Convention planning team at [convention@beta.org](mailto:convention@beta.org) or call 800.800.2382.

### **Stay Tuned**

Be sure to read any Convention communication sent to you for updates about the safety protocols for Convention. We will provide a final update and list of safety protocols about one week before Convention.

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## *What to Wear, What to Bring & Other Helpful Info*

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### **What is the attire for Convention?**

Attire for Convention is business casual (slacks or dress shorts and a collared shirt or polo is fine). Our meetings, meals and general sessions will be held in classrooms and hotel conference spaces. Guests will be walking to various buildings on Miami's campus to get to meals and meetings. It will be warm and comfy shoes are a must!

### **What if I have dietary restrictions?**

You can indicate dietary restrictions when you register for Convention. Beta's Convention planning team will work with Miami's dining staff to best meet your needs. Most of our meals will be in Miami's dining halls and include multiple options.

### **What if I need other accommodations?**

You can indicate any needed accommodations when you register for Convention. Beta's Convention planning team will do our best to meet your needs and will follow up with any questions.

### **Are there food options nearby?**

Starting with Thursday dinner, all meals are included as part of Convention. There are many shops and restaurants in Oxford, about a 15-minute walk from the dorms and meeting spaces.

### **What should I bring?**

Consider bringing these items with you:

- Beta badge. Friends of Beta are welcome to wear their affiliation badges.
- Officer or advisor notebook or laptop to take notes.
- (Voting delegates) Notes from your chapter discussion of proposed legislation.
- (VPs of Education) Bring a copy of your new member education curriculum and planning calendars.
- Money for incidentals.
- Water bottle.
- Snacks, if you're someone who gets hungry.
- Umbrella (we'll be walking outside to get to meals and meetings).
- Pillow and towels. Linens, pillows and towels will be provided for people staying the Miami University dorms, but if you're particular about those items we recommend bringing your own.

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## Special Instructions for Registering a Guest

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### How do I register a guest?

If you are attending Convention, please register yourself first and complete your registration, including payment. Then go back to the online registration system. Confirm your information (again), review the commitment charter (again), and then you'll see a button to **Register Someone Else**.

The screenshot shows the 'Convention' registration interface. At the top, there are three tabs: 'Confirm My Information', 'CNV185 Commitment Charter', and 'Register'. Below the tabs, the event is identified as '185th General Convention 2024' with an 'Edit' link. A green banner below reads 'Beta Theta Pi 185th General Convention'. The event details are listed: 'When' 7/25/2024 - 7/28/2024, 'Where' Miami University, Oxford, OH 45056, UNITED STATES. A blue button labeled 'Register Someone Else' is prominent. Below this, the user's registration status is shown as 'Registered on 3/27/2024' with an 'Edit registrant information' link. A 'Staff use only' section contains a 'Contact' field with the name 'Rebecca Lockhart'. At the bottom, a 'Registration Options' table is visible, with one option selected: 'Collegiate Chapter Delegate' at a price of 0.00. A small note below the table explains that this option is for voting delegates and includes a \$749 registration fee.

If your guest is a member of Beta, has attended an event in the past or donated to the Beta Foundation, use the search tool to locate them in our database. Verify the contact information of your guest and then you'll return to the Convention registration system.

In the example below, Lauren Stebbins has attended an event in the past.

The screenshot shows a window titled 'Register Someone Else'. It features a search bar with the text 'Choose a contact to register'. Below the search bar are two radio buttons: 'Select an existing contact' (which is selected) and 'Add a new contact'. A dropdown menu is open, displaying a list of search results for the term 'stebbins': 'Dan S. Stebbins', 'John H. Stebbins', 'Lauren Stebbins' (highlighted), and 'Leslie Stebbins'. At the bottom of the dropdown, it indicates 'Items 1-4 out of 4'.

If your guest is not a member of Beta and has never attended a Beta event or donated to the Beta Foundation (meaning, they don't have a record in our database), select **Add a new contact** to create a record for them. After entering your guest's contact information, select **Save & Close** and you'll return to the Convention registration system. Required fields are indicated with a red asterisk. In the example below, Bilbo Baggins is a new guest.

The screenshot shows a web form titled "Register Someone Else". At the top, there are window control icons (refresh, maximize, close). Below the title is a section "Choose a contact to register" with two radio buttons: "Select an existing contact" (unselected) and "Add a new contact" (selected). The form contains several input fields: "Prefix" (dropdown menu with "(None)" selected), "\*First name" (text input with "Bilbo"), "Middle name" (text input), "\*Last name" (text input with "Baggins"), "Suffix" (dropdown menu with "(None)" selected), "Designation" (text input), "Informal name" (text input), "Title" (text input), "Organization" (text input with placeholder "Enter an organization"), and "Email" (text input). At the bottom right, there are two buttons: "Save & Close" (orange) and "Cancel" (blue).

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*Help! I Still Have Questions!*

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If you have read this entire FAQ and still have questions, please reach out!

Convention Planning Team at Beta's Administrative Office

[convention@beta.org](mailto:convention@beta.org)

800.800.2382 (8:30 am – 5:00 pm Eastern)